

Explorer Program Application Guidelines 2019

On-site Education and International Collaboration Support Office (hereafter called Shien office), founded under the Center for On-Site Education and Research (COSER), Kyoto University, invites ASAFAS students to apply for the Explorer Program 2019. The program offers financial support for language-training /fieldwork /internship at the country of your study. By completing training/ fieldwork/ internship under this program, ASAFAS students can get the following credits; “Asian Area Studies On-site Seminar I, II, III”, African Area Studies On-site Seminar I, II, III,” Global Area Studies On-site Seminar I, II, III, or On-site Practical Language Seminar I, II.

1. Program Outline

This program provides financial support for the students who are going to Asian or African country for language-training, fieldwork, or internship. The program is funded by the Special Research Project of Kyoto University “International On-site Education Program (IOSEP) for Global Human Resources.”

2. Schedule for Application deadlines

Step.1 **Web Entry**

-Firstly, you are required to submit **the entry form** by **17:00 pm JST, April 15**.

Step.2 **Application**

-Application periods differ according to the date you wish to start your research trip.

First Period: for those departing between June 1 and July 31

=> Deadline: **April 17, 17:00 pm (JST)**

Second Period: for those departing between August 1 and August 31

=> Deadline: **May 29, 17:00 pm (JST)**

Third Period: for those departing on September 1 or later

=> Deadline: **June 26, 17:00 pm (JST)**

3. Application eligibility

- (1) ASAFAS graduate students under enrollment. Note that ASAFAS graduate students who are on leave (*kyugaku*) and JSPS Research Fellow (DC) are not eligible to apply. However, students who are receiving research funds from other organizations may apply as far as the funding organizations allow you to do so.
- (2) Those who can arrange an appropriate counterpart (person/organization/institute who is willing to assist you) while you are in the given country.
- (3) Those who will submit reports required by the Center after completion of the trip.

4. Expected number of successful candidates

Less than 15 international students.

NOTE: Students with Japanese nationality or permanent visas (those eligible for JASSO grants) are not included in this number.

5. Expenses which will be covered

- (1) Airfare: a part of actual expenses
- (2) A part of Living expenses: 60,000 Yen per month (if you stay in high-property-prices areas, higher rates may be adopted), up to 6 month
- (3) Airfare to and living expenses in one country in Asia or Africa will be covered. If you wish to visit a country outside of Asia or Africa or travel to two or more countries, please contact the Shien Office before application.

6. Application

Step.1 **Web Entry** by 17:00 pm (JST) April 15

(→ <http://urx3.nu/Wg2W>)

Step.2 **Application** (See page 1 for the deadline)

- Web registration (→ <http://urx3.nu/NVkq>)
- Develop your research proposal (Proposal form → <http://ur0.work/XHRu>)
- Contact two travel agencies to request quotation and itinerary of your research trip.
- Send your research proposal, itineraries, and quotations of your flight to Shien-office (shien-app@asafas.kyoto-u.ac.jp)

※ See Explorer Program webpage for entry and application instructions.

<https://jisedai.asafas.kyoto-u.ac.jp/explorer-eng/>

7. Selection criteria

The steering committee members will evaluate each application. Selection criteria includes: possible contributions to the applicant's future researches or career development, awareness of the academic/social issues, quality of research proposal, and congruity of the applicant or the plan to the subject. The committee may interview each applicant if necessary.

8. Reporting requirements

After completion of the trip, you will be required to submit reports. Those who have failed to submit required reports are not entitled to submit applications to support programs run by the Shien Office. Reporting instructions will be posted on the Explorer Program webpage.

9. Notes

- (1) Please consult with your supervisors so as to determine your aim, a destination/study area, and the travel plan before submitting your application.
- (2) After the evaluation by the steering committee, the Shien Office will send you the results. If there is any advice made by the committee, please consider revisions and resubmit the revised documents.
- (3) No student, in principle, is qualified to get the Shien Office's financial support for travel more than twice, regardless of the purpose of your stay. However, you may still apply for the International Research Output Training.
- (4) You cannot change your itinerary once your application form has been approved. Please contact the Shien Office if you need to change it due to inevitable reasons.
- (5) You cannot combine this program with trips other than research/educational purposes.
- (6) Please obtain visa by yourself.

For inquiries concerning explorer application, please send mail to shien-app@asafas.kyoto-u.ac.jp.