

Graduate School of Asian and African Area Studies Explorer Program for Domestic Research Trips Application Guidelines for the Academic Year 2022 (Second recruitment)

Given the difficulty of traveling overseas due to the COVID-19 pandemic, the Center for On-Site Education and Research (COSER) calls for applications for the Explorer Program for Domestic Research Trips, which provides funding for research trips for data or document collections in Japan. Please note that we might be forced to cancel the program, even after your proposal is approved, depending on the state of the COVID-19 pandemic and university policy.

1. Outline

This program is intended to support students who have NOT submitted a preliminary dissertation to carry out fieldwork, document collection, and internships in Japan. Students who have submitted a preliminary dissertation and third-year transfer students can also apply. However, their applications are less prioritized if we receive an excessive number of applications.

Depending on the conditions, credits will be awarded for the "Asia on-site seminar," "Africa on-site seminar," or "Global on-site seminar." Please check with your academic advisor regarding the conditions for those credits.

2. Qualification requirements

1) ASAFAS graduate students under enrollment. **Note that students who are on leave (kyugaku), JSPS Research Fellows (DC) and students who receive research incentive grant from SPRING program are not eligible to apply.** But, students on leave may be eligible to apply if they return to school before starting the research trip: please consult with the COSER staff before submitting the application. Students who are receiving research funds from other organizations may apply as far as the funding organizations allow you to do so.

2) Research plans that are not adequately related to the applicant's doctoral research will not be adopted. Also, we will preferentially adopt research plans that are eligible for credits within the ASAFAS curriculum. Credits may be granted for domestic research

trips that involve a total of 5 days or more.

3) We will preferentially adopt applications that are well prepared and ready for implementation. This does not mean that every aspect of the research plan and schedule must be finalized before submission.

(4) Research plans should involve appropriate measures to avoid COVID-19 infection, particularly if they involve face-to-face interviews or meetings. Note that your research trips may be canceled, even after approval, depending on the Japanese government and university policies to prevent COVID-19 infection.

Kyoto University's Response to the Novel Coronavirus (COVID-19);

<https://www.kyoto-u.ac.jp/en/about/safety/coronavirus.html>

3. Funding policy

1) Data collection, document collection, and internships conducted in Japan which start between **July 1 and August 31, 2022**, are eligible for application. A research proposal may involve multiple research trips provided that they are for the same research purpose.

2) Part of expenses for the accommodation and transportation expenses will be paid.

4. Application Procedures

Unlike the Overseas Explorer Program, the "entry" procedure is not required before application. Please send the completed application to (shien-app@asafas.kyoto-u.ac.jp)

Download application form:

https://jisedai.asafas.kyoto-u.ac.jp/download/2022_domestic-exp_proposal/

- Please use "Research Proposal for Domestic Explorer Program (Your Name)" in the email subject.
e.g. Research Proposal for Domestic Explorer Program (Sarina.Koga)
- Please send the proposal from the official email address of Kyoto University (If it's not from a Kyoto University email address, it may not be received).
- The attachment should be named "Research_Proposal_(your name)".
e.g. Research_Proposal_(Sarina.Koga)

This first recruitment is for research trips that start **between 1 July and 31 August 2022**. The deadline for the first recruitment is at **noon (JST), 1 June 2022**.

The selection committee will review the application form, and the results will be notified by e-mail. If the selection committee instructs you to change the application form or itinerary, please promptly submit the revised research plan.

6. Precautions

As a measure against the COVID-19, please keep a record of the travel routes, the places of visit, and the names and contact information of the persons you contacted during the survey.

7. Documents to be submitted after approval

1) Submissions before departure

Students will be asked to submit the Travel Form (*ryoko-ukagai*) and the Notification of Domestic Travel to the Shien office **at least 3 weeks** prior to the starting day of the research trip. Students who are planning multiple trips will be asked to submit the Travel Form before each trip is made.

2) Submissions after completion of the trip

Please submit receipts for all accommodations immediately after returning to school. Then, within two weeks after completion of the trip, you will be required to submit reports. Those who have failed to submit required reports are not entitled to submit applications to support programs run by the Shien Office. There are two types of reports: one for applying for credits and one for posting on the webpage. You will be notified about the report after your proposal is accepted.

8. Plan changes

In case you are obliged to change your research plan after your application has approved, consult your supervisors, the office of your division and COSAR staff promptly. Note that the approval may be withdrawn if the research plan is significantly changed, such as when the research goals are altered.

9. Notes

1) Please consult with your supervisors so as to determine your aim, a destination/study area, and the travel plan before submitting your application.

2) You cannot combine this program with trips other than research/educational purposes.

3) For inquiries concerning explorer application, please send mail to:

shien@asafas.kyoto-u.ac.jp



1st floor, Common Bld(62), Kawabata campus